

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
18 SEPTEMBER 2019
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 pm, on September 18, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief: John Del Gardo
Village Engineer: Todd Atkinson
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Deputy Clerk-Treasurer: Michelle Chiudina

Absent:

Pledge to flag

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

1. Southeast Museum Parade Permit Holiday Caroling & Tree Lighting – Amy Campanaro representing the Southeast Museum for the Holiday Caroling and Tree Lighting parade permit, which is including hot chocolate and cookies at Village Hall with the Board of Trustees. Trustee Bryde says she would like to coordinate, along with Jackie Boissonnault discussing some decorations on Main Street in the shop windows starting earlier in the fall, well in advance of the event to dress up the Main Street for the event. Mayor Schoenig mentions that the Village will be replacing the tree next Friday and will handle decorating that tree. Mayor Schoenig motions to issue a parade permit for December 7, starting around 5 pm at the Southeast Museum and ending around 6:15 pm at 20 Main Street, waiving all fees, Trustee Bryde 2nd all in favor 5 to 0.

PARADE PERMIT APPLICATION

Applications shall be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

Name of Parade Chairman: Amy Campanaro	Telephone Number: 279-7500
Email: Director@SoutheastMuseum.org	Cell Phone:
Organization Name: Southeast Museum	Org. Telephone Number: 279-7500
Organization Address: 67 Main St	
Head of Organization: James Nixon	Email: Same
Parade Date: 12/7/19 Rain Date: —	Number of Participants: 100
Starting Time: 5:00pm Ending time: 6:15pm	Number of Vehicles: 0
Assembly Street and assembly time: Main St 5:00pm	
Details: Caroling + Tree Lighting Event	
Starting Point: Southeast Museum 67 Main St	
Termination Point: Village Hall 50 Main St	
Parade Route: Participants will leave 67 Main St + Cond down Main St to the Village Tree, cross down to be lighting + walk to Village Hall.	
All information furnished on this form is true and complete to the best of my knowledge and belief.	
Signature of Applicant: [Signature]	Date: 9/19/19

- 1.1. Amy Campanaro also mentions that the Museum and the Library applied for a grant to the National Endowment for the Humanities, to do two sessions of an hour and a half long program on the Founding Fathers, one for adults and one for children. The grant requires these programs to be conducted between December 2019 and March 2020. Unfortunately, the Museum has no heat and there will be construction going on in the Library so she is hoping that the programs could be held at Village Hall. The Board has no issues with this and request that she contact Deputy Clerk Michelle Chiudina with dates that she would like to reserve as well as include insurance.
2. Ragamuffin Parade & Trunk or Treat – Susan LoVallo representing First Baptist Church is requesting a parade permit for the annual Ragamuffin Parade. The assembly will begin at 11:00 am at Markel Park, marching down to Old Town Hall and back to the church for the trunk or treat in the church parking lot. Mayor Schoenig motions to issue a parade permit for October 26 starting at 11 am and ending at approximately 11:45 am, waiving all fees, Deputy Mayor Piccini 2nd all in favor 5 to 0.

RECEIVED

SEP 16 2019

PARADE PERMIT APPLICATION

Applications should be filed with the Village Clerk at least 60 Days in advance of the event and applicant is required to appear before the Board of Trustees at least 30 days in advance of the event:

Name of Parade Chairman: Susan LoVallo	Telephone Number:
Email: SUZLOVALLO@yahoo.com	Cell Phone: 203-313-3875
Organization Name: FBC Brewster	Org. Telephone Number: 845-279-2636
Organization Address: 460 N. Main Street	
Head of Organization: Pastor Travis Mitchell	Email: info@brewsterchurch.com
Parade Date: 10/26/19 Rain Date: N/A	Number of Participants:
Starting Time: 11:00 AM Ending time: 11:45 AM	Number of Vehicles:
Assembly Street and assembly time: North main street (Markel Park & Brewster FD)	
Details: A parade of local children w/parents/guardians	
Marching in Costume to celebrate Halloween/ Harvest. Trick or Treating	
at Bob's Diner, Brewster Flower Garden & FBC Brewster.	
Starting Point: Markel Park / Brewster FD 55 N Main Street	
Termination Point: FBC Brewster 460 N. Main Street.	
Parade Route: Parade starts @ Markel Park exits near Brewster FD	
proceeds onto N Main Street down past Train Station around Old	
Town Hall and Back up N. Main Street into FBC Brewster	
@ Parking lot - 460 N. Main Street.	
All information furnished on this form is true and complete to the best of my knowledge and belief.	
Signature of Applicant: Susan LoVallo Date: 9/15/19	

3. 67 Main Street Temporary Signs – Judy Marano would like to affix the signs that were up during the Fall Festival, stating Old Town Hall is being revitalized to the outside of 67 Main Street and would like to have them stay up year-round. Mayor Schoenig motions to allow the temporary signs to remain up and asks that they be replaced should they become unsightly, Trustee Gaspar 2nd all in favor 5 to 0. The Mayor thanks Judy Marano and Maggie Carey for the outstanding Fall Festival on September 8th. Trustee Bryde agrees and says that the Board enjoyed walking around and seeing everyone come out for the event. Trustee Gaspar asks that Ms. Marano include plans to handle recyclable material at the next Fall Festival, which is scheduled for September 13, 2020.
4. Monthly Reports
 - 4.1. July & August, 2019 Police Report – Chief John Del Gardo delivers the July and August 2019 monthly police reports. Copies attached to these minutes. After Chief Del Gardo delivers the July 2019 report, Trustee Bryde asks about the type of noise that the noise complaint was being issued for and what time these are occurring. Chief Del Gardo says there was music and a party at night after the noise ordinance goes into effect, and clarifies that mechanical noises would be leaf blowers, lawn mowers, etc. mostly occurring during 7am to 8 am. Trustee Bryde asks about the nine suspicious persons/vehicles. Chief Del Gardo says they responded to calls and found nothing suspicious or unusual about them or they had already left when an officer arrived. Deputy Mayor Piccini asks

about the foul odor. Chief Del Gardo says nothing was found. Trustee Boissonnault asks about the public lewdness incident. Chief Del Gardo says the individual was arrested and to his knowledge remains incarcerated to this day. Trustee Bryde asks about the 116 speeding tickets and Chief Del Gardo explains that it is a lot for one month but these tickets are mostly from people passing through the Village going well above the speed limit. Trustee Bryde mentions that 58 stop sign tickets are a lot as well and Chief Del Gardo agrees and says that 35 cell phone tickets are a lot too. Trustee Bryde asks about the person leaving the scene of an accident, and Chief Del Gardo says that there was minor damage to the other vehicle, Trustee Bryde asks about the definitions of 511 and 512 arrests, Chief Del Gardo says they are for suspended license and registration respectively. Chief Del Gardo delivers the August, 2019 report and notes the high volume of handicapped tickets that were given out, due to people who do not have permits parking in a handicapped spot. Trustee Bryde commends Chief Del Gardo for presenting a thorough and well-organized report every month. Trustee Bryde verifies that the person who left the scene of an accident in August was arrested and Chief Del Gardo confirms he was arrested the next day. Trustee Bryde asks about the disobeyed sign tickets and Chief Del Gardo says that it could be any sign in the Village excluding stop signs. Trustee Bryde asks where the red-light tickets were given and Chief Del Gardo says the tickets are given at all 3 of the stop lights in the Village. Trustee Bryde comments on the amount of speeding, stop sign and cell phone tickets given out for the month of August and Chief Del Gardo agrees it is a lot of tickets. Trustee Bryde asks about the open manhole and Chief Del Gardo says that he saw a hole in the right lane by the train station and upon further investigation, he realized a large manhole cover was knocked into the catch basin and he had to call Domenic Consentino to have him cover the hole until it was fixed. Todd Atkinson said that a truck may have popped the cover out of place but Chief Del Gardo believes that water is responsible for the cover falling off due to erosion of the north side of the hole. Trustee Bryde asked about the obstruction on the train tracks and Chief Del Gardo states that it was a dead deer. Trustee Bryde asks about the noise complaints and if they were similar to July and Chief Del Gardo confirms and recalls a particular party on Route 22 being so loud you could hear it on Stone Ridge Road. Trustee Bryde would also like to thank Chief Del Gardo in advance, for accepting to speak at one of the Coalition That Cares meetings about alcohol and drug abuse. Trustee Gaspar would like to thank Chief Del Gardo and his police officers for their services at Fall Festival. Mayor Schoenig motions to accept the July and August, 2019 police reports, Trustee Bryde 2nd all in favor 5 to 0.

- 4.2. August, 2019 Code Enforcement – Bill Scorca delivers the August code enforcement report. Copy attached to these minutes. The Board and Mr. Scorca discusses the various project that are still in the works throughout the Village. Mayor Schoenig motions to accept the August 2019 Code Enforcement report, Trustee Gaspar 2nd all in favor 5 to 0.
- 4.3. August, 2019 Engineer's Report – Todd Atkinson with Folchetti & Associates delivers the August 2019 engineer's report. Copy attached to these minutes. Mr. Atkinson mentions that they will be going out to bid for the Tonetta Brook Headwall Project next week. The Board and Mr. Atkinson discuss the engineering work being done in the Village and have an extensive conversation about the problem with NYSEG not notifying the Village about disturbing the sidewalks and not repairing them properly. Mayor Schoenig motions to accept the August engineer's report, Trustee Gaspar 2nd all in favor 5 to 0.
- 4.4. August, 2019 Planning Board Report – Mayor Schoenig motions to accept the planning board report of no activity, Trustee Boissonnault 2nd all in favor 5 to 0. Copy attached to these minutes.
- 4.5. August, 2019 Zoning Board of Appeals Report. No report provided. Trustee Bryde mentions the Board did not receive a report for July from the Zoning Board either and Mayor Schoenig says he will reach out to Chairmen Todd Gianguzzi.
5. Billing Arrears (45-day post quarterly billing list). Clerk & Treasurer Peter Hansen provides the quarterly arrears. He states that the continued efforts from Deputy Clerk Michelle Chiudina has kept the arrear amounts down and they will continue to send notices to the highest offenders to start to bring their accounts current. Trustee Bryde saw in the correspondence that the total amount of the letters that were sent out was about \$9,600 and Deputy Clerk Chiudina explains that those were some of the higher offenders who had not paid for their water since April and we were focusing on getting their accounts current first. Deputy Mayor Piccini asks about those who are not keeping up with the payment plans that were set up and Deputy Clerk Chiudina confirms that everyone is keeping up with the payment plan so far.

6. Correspondence sent & received for August, 2019 – Trustee Bryde asks about the letters that the Parking Clerk Barbara Jewell sent out to the taxi companies and who will be handling those issues of improperly displaying medallions and licenses, now that Mrs. Jewell has retired. Deputy Clerk Chiudina explains the police officers will report to Deputy Clerk Chiudina or anyone else available in the office so a record can be kept and inform the taxi company owners. Mayor Schoenig motions to accept the correspondence sent & received for August, Trustee Bryde 2nd all in favor 5 to 0.
7. Minutes for approval
 - 7.1. September 4, 2019 Minutes – Trustee Bryde motions to approve the September 4, 2019 minutes, Trustee Boissonnault 2nd all in favor 4 to 0. Deputy Mayor Piccini abstains due to absence.
8. Village Matters Newspaper Review and Approval – Deputy Mayor Piccini provides a current copy of the latest revision of Village Matters and asks for a response, review, or approval by Friday so it can go to press for delivery October 1st and thanks Deputy Clerk Chiudina for working with her the past few days to edit the paper.
9. Vouchers Payable September 18, 2019 – Deputy Mayor Piccini reviewed the vouchers payable and found everything in order.

9.1. A -	GENERAL FUND	\$14,841.06
9.2. C –	REFUSE & GARBAGE	19,473.97
9.3. F -	WATER FUND	24,954.96
9.4. G -	SEWER FUND	9,870.66
9.5. H64 -	STREET MILLING & PAVING PROJECT	684,566.38
9.6. TA -	TRUST & AGENCY	6,019.39
Total Vouchers Payable		\$759,726.42

Mayor Schoenig motions to approve vouchers payable as written, Trustee Gaspar 2nd all in favor 5 to 0.
10. Other Business
 - 10.1. Deputy Mayor Piccini says Todd Atkinson and she are finishing the revision to the zoning table for the Special Exception Use Permit for PB zone in the Zoning Chart. Deputy Mayor Piccini explains the discrepancy of which number Local Law this was and is hoping to resolve this issue in the meeting on Friday.
 - 10.2. Trustee Bryde mentions she attended the 9/11 ceremony at Someday Retirement Community, where many legislative personnel were there including MaryEllen Odell and the Elks Patriot's Day ceremony with Deputy Clerk Michelle Chiudina. Both were very moving ceremonies and had great turn outs for week day ceremonies.
 - 10.3. Trustee Boissonnault mentions that the PTA movie night is this Saturday starting around 7:30 pm at Wells Park.
 - 10.4. Mayor Schoenig says that Counsel Molé has reviewed the parking laws in New York State and special parking privileges cannot be extended to Village residents alone.
 - 10.5. Mayor Schoenig motions to set a public hearing for October 2, 2019 at 7:30 pm at Village Hall, 50 Main Street, Brewster, NY 10509 for modifying parking regulations, Deputy Mayor Piccini 2nd all in favor 5 to 0.
11. New Business
 - 11.1. Trustee Bryde mentions that the Community That Cares Coalition is participating in a medication take back day, which is October 26, 2019 at Putnam Hospital from 10 am to 2 pm, and she has provided flyers in English and Spanish to be posted on the bulletin board outside of Village Hall. Trustee Bryde would also like to mention that Parking Clerk Barbara Jewell's last day was Monday, September 16, 2019 and we will miss her.
 - 11.2. Mayor Schoenig clarifies that Bulk Pick Up will be on September 30.
12. Public Comment
 - 12.1. Scott Seaman of the Brewster Board of Education, wanted to introduce himself and informs the Board that he and the other Board members want to reach out to the communities to extend communications channels between the different agencies by attending various Board meetings. Mr. Seaman would like to thank Mayor Schoenig for speaking to the new superintendent of schools at the Fall Festival and mentions that the Board will be in touch with key communicators to keep everyone in the loop. Mayor Schoenig asks for an update on Garden Street School and Mr. Seaman says that the contract expires at the end of September.
13. Mayor Schoenig motions to go into executive session to discuss contractual issues, Trustee Bryde 2nd all in favor 5 to 0.
14. Mayor Schoenig motions to come out of executive session, resume the regular meeting and adjourn, Trustee Bryde 2nd all in favor 5 to 0.

[illegible]

1. <u>GENERAL INFORMATION</u>		
Report No:	9 of 2019	Date: 9/18/2019
Contract No:		
Facility Name: VOB / PLANNING BOARD REVIEW AND CONSULTATION		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:		
a. Projects reviewed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> Brewster Honda – 1 hour 530 North Main - 1.5 hours 79 Main Street - 2.5 hours 		
b. Status of Planning Board projects (attach additional pages as needed):		
<ul style="list-style-type: none"> Route 22 Brewster LLC (BP Station) Final Inspections 538 North Main Street – Construction Ongoing/Amendment Approved 162 Main Street Ongoing Inspections 79 Main Street Resolution Requirements; Inspections Brewster Honda, Punchlist Inspections 530 North Main Street – Ongoing Inspections 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> Continue plan review and meetings for B.O.S. Land Development Perform final inspections on Route 22 Brewster LLC (BP Station) Site, when needed Perform site inspection at 538 North Main Street, when needed 530 North Main Street, Ongoing Inspections Perform inspections at 162 Main Street, when needed Perform site inspection at 79 North Main Street, when needed 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 9 of 2019	Date: 9/18/2019	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Address any regulatory comments on the MS4 Annual Report

JULY 2019 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees

FROM: Police Chief John Del Gardo

JULY

2019

911 CALLS	79	VEHICLE REPAIRS		\$515.45
WALK IN COMPLAINTS	15	VEHICLE MILEAGE		5021
TOTAL CALLS FOR SERVICE	94	VEHICLE FUEL		718
FOOT PATROL		PEO STOCKBURGER	Tickets	16
Main Street:	54		Hours	21
Residential:	42	PEO BOISSONNAULT	Tickets	1
M.T.A Station:	94		Hours	3
TOTAL HOURS	190			
Court Hours - Village	60	(Security Detail)2 Officers		
Court Hours - S.E.	116	(Security Detail)2 Officers		
TICKETS				
Uniform Traffic Tickets:	268			
Parking Tickets:	69			
Local Ordinance	1			
TOTAL TICKETS	338			
ARRESTS				
PUBLIC LEWDNESS - BROCCO	1			
CRIM TRESPASS- MOORE	1			
512 ARREST - QUINONES	1			
512 ARREST - QUINONES	1			
512 ARREST - QUINONES	1			
512 ARREST - QUINONES	1			
TOTAL ARRESTS	6			

911 DISPATCHED CALLS – 79 CALLS

AIDED – 15

ASSAULT - 1

EDP - 4

VEHICLE ACCIDENT – 6

DISPUTE - 6

DISORDERLY/INTOX PERSONS - 2

SUSPICIOUS PERSON/VEHICLE - 9

ASSIST PCSO/SP - 3

FIRE ALARM - 3

911 HANGUP - 3

TRESPASS - 3

HARASSMENT - 2

CREDIT CARD FRAUD - 1

WELFARE CHECK - 2

FOUND DOG/LOOSE DOG - 3

FOUL ODOR - 5

DISABLED VEHICLE - 2

PROPERTY DAMAGE - 1

FOUND/LOST PROPERTY - 2

NOISE COMPLAINT - 6

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

JULY 2019

SPEEDS - 116

STOP SIGN - 58

CELL PHONE - 35

RED LIGHT - 9

SEATBELT - 5

DISOBEY SIGN - 3

UNSAFE BACKING - 1

FAIL TO YIELD TO PEDESTRIAN - 2

LEAVING THE SCENE - 1 (ACCIDENT)

511- 512 ARREST - 4 (SUSPENDED LICENSE)

TOTAL - 234

AUGUST 2019 MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT
MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
AUGUST 2019

911 CALLS	81	VEHICLE REPAIRS		\$1,430.49
WALK IN COMPLAINTS	11	VEHICLE MILEAGE		5920
TOTAL CALLS FOR SERVICE	92	VEHICLE FUEL		685
FOOT PATROL		PEO STOCKBURGER	Tickets	25
Main Street:	66		Hours	25
Residential:	49	PEO BOISSONNAULT	Tickets	0
M.T.A Station:	82		Hours	0
TOTAL HOURS	197			
Court Hours - Village	36	(Security Detail) 2 Officers		
Court Hours - S.E.	96	(Security Detail) 2 Officers		
TICKETS				
Uniform Traffic Tickets:	197			
Parking Tickets:	123			
Local Ordinance	9			
TOTAL TICKETS	329			
ARRESTS				
511 ARREST - PRESTAMO	1			
512 ARREST - QUINONES	1			
512 ARREST - QUINONES	1			
TRESPASS ARREST - PRESTAMO	1			
511 ARREST - MENDELSON	1			
TOTAL ARRESTS	5			

911 DISPATCHED CALLS – 81 CALLS

AIDED – 9
ASSAULT - 1
POSSIBLE BURGLARY - 1
MAN WITH A KNIFE - 1
VEHICLE ACCIDENT – 9
DISPUTE - 4
DISORDERLY/INTOX PERSONS - 7
ASSIST PCSO/SP - 3
FIRE ALARM - 8
911 HANGUP - 4
TRESPASS - 1
PHONE SCAM - 1
WELFARE CHECK - 7
DISABLED VEHICLE - 1
CRIMINAL MISCHIEF - 1
NOISE COMPLAINT - 10
TREE DOWN - 1
HOMELESS CONDITION - 1
OBSTRUCTION ON TRAIN TRACKS - 1
LOCK OUT - 4
PARKING CONDITION - 2
ASSIST NYSEG - 1
DOA - 1
POLE ON FIRE - 1
OPEN MAN HOLE - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

AUGUST 2019

SPEEDS - 86

STOP SIGN - 27

CELL PHONE - 40

RED LIGHT - 10

SEATBELT - 1

DISOBEY SIGN - 7

LEAVING THE SCENE - 1 (ACCIDENT)

511- 512 ARREST - 4 (SUSPENDED LICENSE)

HANDICAP PARKING - 17

TOTAL - 193

August, 2019 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

AUGUST, 2019 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$3,490.00	\$9,135.00
A.2555 BUILDING FEES =	10,325.14	15,545.14
A.2590 PROPERTY REG =	125.00	2,675.00

TOTAL FOR AUGUST =	\$13,940.14	\$27,355.14
--------------------	-------------	-------------

PERMITS:	14
----------	----

VIOLATIONS:	35
-------------	----

TOTAL COs, CCs:	5
-----------------	---

INSPECTIONS	6
-------------	---

PROPERTY REG OPEN	9
-------------------	---

Village of Brewster, NY

REPORT of the Planning Board

to the Board of Trustees

Sept. 18, 2019

[Rick Lowell, Chairman](#)

Rick Stockburger, Vice-Chairman

David Kulo

Janet Ward

Marti Foster

[Greg Folchetti, attorney- Costello & Folchetti](#)

Todd Atkinson, PE – J.R. Folchetti & Assoc.

Cathy Huidina, secretary

Meeting Date: 3rd Tuesday, August 2019

No business was proposed therefor no meeting was held.

Respectfully,

Rick Lowell
Chairman